

Call in number: 603-326-7480
Conference Code: 41610693



Subject: Executive Board Meeting

Date: June 7, 2018

Location: Hoyle, Tanner & Associates

150 Dow Street, 5th Floor, Manchester, NH

Attendees: Derrick Roma; Sandy Fogg; Trish Morrison; Patty Quinn; Betsy Bosiak

Via Teleconference: Ally Brown; Terry Conley; Carolann McCarron

➤ **Executive Board Meeting**



1. Secretary's Report: **Betsy Bosiak**

- a. No Minutes to Approve
- b.

2. Committee Reports:

- a. Committee on Nomination and Awards: **Terry Conley, Chair**

Terry noted there was not anything from this committee at this time. She noted that Ashley has to be sworn in as Treasurer. Derrick noted we should be thinking about assistance or replacements.

- b. Professional Development Committee: **Lara Bailey, Chair**

There were no updates at this time.

- c. Education Committee: **Trish Morrison, Chair**

The upcoming courses to be offered were reviewed. Patty noted that she needed to distribute information for Course 218. Sandy noted information should be sent to the Electric Committee, National Grid, Eversource, VELCO and Green Mountain Power.

Derrick noted the September Seminar was coming together. It needs to be submitted for CU credits. He noted that Leeann at the Appraisal Institute was assisting with the approvals.

Holding appraisal courses was discussed. Trish was concerned the Chapter was overbooking courses. Patty noted the Chapter should be regionally coordinating with other chapters. Derrick will speak with Rick regarding Dave Layne instructing the USPA course. Trish mentioned that George Lemay was instructing classes at NHDOT.

Offering Course 213 in the Spring was discussed.

Trish noted she would be stepping down as Education Chair with Patty to step into the position.

- d. Membership Committee: **Betsy Bosiak, Chair**

It was noted the Chapter had over the 90% retention rate with one free registration at the annual Conference.

Derrick moved to offer the reimbursement to Scott LaChance, Sandy seconded the motion. The motion passed.

6-7-2018

e. Communications Committee: **Ally Brown, Chair**
Ally did not have a great deal to report. She noted she had to speak with Derrick and Ben. Ben has completed work on the Website. Ally asked if they would be having a page for the Fall Forum, Derrick indicated they would be.

Derrick noted information on the Fall Forum, classes, etc. needed to be sent out.

f. Young Professionals Committee: **Derrick Roma, Chair**
Derrick noted the Annual Conference has been the focus of the committee. He noted they have over 75 Young Professionals registered for the Conference. Derrick was looking for a replacement as Chair of this committee. Ben and Kayla were suggested, potentially as co-chairs also.

g. Electric & Utilities: **Sandy Fogg, Chair**
There was no new information to report at this time.

h. Local Public Agencies: **Carolann McCarron, Chair**
Carolann did not have any new information to report at this time.

i. Oil & Gas Pipelines: **Lara Bailey, Chair**
Patty mentioned a surveyor was working on the Granite Bridge project that was to go from Manchester to the Spectra Pipeline and on to Dracut, MA.

j. Transportation: **Trish Morrison, Chair**
There was no new information from this committee.

3. Treasurer's Report: **Ashley Emerson**
At this time the Chapter has \$24,196.84 in the account.

4. Other Business:

- a. Mini-Golf Event, July 20, 2018
- b. Volunteer Opportunities

Patty noted she was receiving about \$200.00 from each of the other Region chapters for an auction item for the conference.

5. Transition Plan

Derrick Roma

It was noted that a transition plan needed to be put in place. There are new people in new roles that would be needed to understand their new positions.

Sandy thanked Derrick for his work as President this year.

Derrick adjourned the meeting at 12:45 PM.

6. Fall Forum Planning (12:45 – 1:30 PM)

Sandy Fogg

Sandy held a meeting to discuss the Fall Forum.

7. Next E-Board Meeting: TBD

Respectfully Submitted,
Betsy Bosiak, Secretary

6-7-2018