



**Chapter 16 General Meeting Minutes  
Friday, May 17, 2018  
New Hampshire Department of Transportation  
7 Hazen Drive  
Concord, New Hampshire**

*In Attendance:* Derrick Roma, President; Betsy Bosiak, Secretary; Norman Twaddel; Terry Conley; Irene Shannon; Trish Morrison; Linda Schoffield; Kevin Arenault; Ben Sprague; Patty Quinn; Rick Pino; Sandy Fogg

*Guests:* Kayla Scaldini; Cindy Sullivan

**Education Session (9:00 AM – 11:00 AM)  
Sandra Houghton; Rebecca Martin; Susi von Oettingen**

A presentation on bats, their contacting rabies and fungus affecting certain species was done by the three guest speakers.

**General Membership Meeting**

Derrick called the General Membership meeting to order at 11:10 AM welcoming everyone present.

**1. Secretary's Report**

**Betsy Bosiak**

The secretary's report from March 9, 2018 was reviewed. **Ben moved to accept the report as written; Derrick seconded the motion. The motion passed.**

The E-Board minutes of the April 4, 2018 were reviewed. **Patty moved to accept the minutes as written; Ben seconded the motion. The motion passed.**

**2. Spring Forum 2018 Recap**

**Derrick Roma**

Derrick noted there was information in the Newsletter. He discussed the speakers and information presented at the Forum.

It was noted that Craig Curtis will remain as Region Chairman with Ida Parrett as Region Vice Chairman. Derrick Roma has been elected as Region Secretary/Treasurer.

**3. Fall Forum 2018**

**Ashley Emerson**

The Fall Forum will be held in Burlington, Vermont with Sandy Fogg spearheading the Committee. It was noted that details need to be completed. Speakers for the Thursday Education Day are being finalized. Ben is setting up a Web Page for the Forum.

#### **4. Committee Reports:**

- a. Committee on Nomination and Awards
  - i. Presentation of Awards

**Terry Conley, Chair**

Terry presented Trish with her SR/WA certificate.

The New Hampshire Department of Transportation was awarded the Government Agency of the Year Award. The Young Professional of the Year Award was presented to Derrick Roma.

Patty noted that Derrick was also a finalist candidate for International Young Professional of the Year.

- b. Professional Development Committee

**Lara Bailey, Chair**

There was not anything new with this committee. It was noted that Carolann McCarron has completed approximately half the 40 for 40 program.

- c. Education Committee
  - i. C225 (Social Ecology) NHDOT 5/15 – Recap
  - ii. See attached list of Education Opportunities

**Trish Morrison, Chair**

Trish noted that several courses would be presented in the future.

Derrick discussed the Eminent Domain Seminar to be presented in Massachusetts in September. Rick noted it came about from a MASSDOT group effort. It was noted this seminar may be taken to different states in the future. The Seminar is being presented by combined efforts of the Massachusetts Board of Appraisers, the Appraisal Institute and the IRWA. They are anticipating 100 to 125 participants with the venue being donated.

Trish noted that Course 225 had 24 participants. She asked if anyone had a class they would like presented for the Chapter. Ben would like Conflict Management. Also discussed was Course 802 n (Legal Aspects of Easements). Rick noted USPA should be offered in January or February as appraisers have to take it for recertification. Rick noted that Dave Layne could instruct the appraisal courses.

- d. Membership Committee

**Betsy Bosiak, Chair**

The Chapter has 60 plus members at this time.

**Betsy presented the application of Maggie Schmidt. Derrick moved to approve the application with Ben seconding the motion. The motion was approved.**

- e. Communications Committee
  - i. Newsletter
  - ii. Website

**Ally Brown, Chair**

It was noted a Newsletter was released. Subjects for the newsletter are needed. The Website has been updated.

f. Young Professionals Committee

**Derrick Roma, Chair**

Derrick noted they have the same issues as membership. He noted they have discussions for the Annual Conference. Derrick noted the Committee has an e-mail address and a Website. Ben will do a link from the Chapter's Website.

g. Electric & Utilities

**Sandy Fogg, Chair**

The committee did not have anything to report at this time.

h. Local Public Agencies

**Carolann McCarron, Chair**

The committee did not have anything to report at this time.

i. Oil & Gas Pipelines

**Lara Bailey, Chair**

The committee did not have anything to report at this time.

j. Transportation

**Trish Morrison, Chair**

The committee did not have anything to report at this time.

**5. Treasurer's Report**

**Ashley Emerson, Treasurer**

The balance of the Chapter's account as of April 30, 2018 was \$24,258.02. It is hoped to break even at the Fall Forum. It was noted that flyers are out for the July 20, 2018 Golf Classic.

**6. Other Business**

Derrick noted he was looking for an opportunity to volunteer at Habitat for Humanities. Other opportunities were discussed.

Patty has been contacted by Headquarters for an auction item for the Annual Conference. It would benefit the Education Foundation. She suggested a Lobster Bake not to exceed \$200.00.

**Derrick moved to authorize Patty to spend up to \$200.00 for a Lobster Bake, and asking other Region 4 Chapters for a donation, Ben seconded the motion. The motion passed.**

The next E-Board meeting will be June 7<sup>th</sup>. Betsy will get a room at HTA.

Betsy asked if there would be anything to be voted on at the Annual Conference.

Terry discussed the election process and presented the list of nominations:

Trish Morrison – President

Ben Sprague – Vice President

Betsy Bosiak – Secretary  
Kevin Arsenault – Assistant Secretary  
Ashley Emerson – Treasurer  
Derrick Roma – One Year Director  
Trish Morrison – Two Year Director

**Patty moved to accept the slate of officers as presented, Dena seconded the motion. The motion passed.**

Rick installed the officers.

**Ben moved to adjourn, Patty seconded the motion. The motion passed. Derrick adjourned the meeting at 12:50 PM.**

Respectfully submitted,

Betsy Bosiak, Secretary