

Call in number: 704-444-0505
Conference Code: 77746283



Subject: Executive Board Meeting

Date: March 1, 2018

Time: 12:00 PM – 1:00 PM

Present: Derrick Roma; Benjamin Sprague; Carolann McCarron; Patty Quinn; Terry Conley; Lara Bailey; Ashley Emerson; Trish Morrison

➤ **Executive Board Meeting**

1. Secretary's Report: Betsy Bosiak

- a. Minutes to be presented and approved for January 4, 2018 Meeting

Terry motioned to approve, Carol Ann seconded the motion. Motion passed.

- b. Minutes to be presented and approved for February 1, 2018 Meeting

Trish motioned to approve as amended, Laura seconded to motion. Motion passed. (Need members that attended added)

2. Spring Forum 2018: Derrick Roma

- a. Sign up attached to meeting invite
b. Room rates held until March 11, 2018
c. Price increases for registration as of March 15, 2018

3. Fall Forum 2018: Sandy Fogg

- a. Course 604 (Environmental Due Diligence) needs a Course Coordinator
b. Education Day Planning Update

The committee is still in the process of looking for speakers and panel members.

- c. Other Updates?

Hospitality: Separated out reasonability's. Convene in two weeks

PR: Waiting till next week's meeting to gather more info

4. Committee Reports:

- a. Committee on Nomination and Awards:.....Terry Conley, Chair

Terry has submitted nominations to IRWA Headquarters. They are for YPG, Website, Employer of the year. Terry said she will work to create ballot for elections in the next month.

Ben resigns from the committee for conflict of interest concerns regarding his running for Assistant Secretary.

b. Professional Development Committee: **Lara Bailey, Chair**
No updates as of now

c. Education Committee: **Trish Morrison, Chair**
i. C225 (Social Ecology), NH DOT 5/15, Lara Bailey Course Coordinator
ii. C421 (The Valuation of Partial Acquisitions) NH DOT, 9/24-9/27 – Ben Sprague Course Coordinator
iii. C431 (Problems in Valuation of Partial Acquisitions) NH DOT, 9/28 – Ben Sprague Course Coordinator
iv. C218 (ROW Acquisition for Electric Transmission) 9/18 – 9/18 – Eversource or VELCO? Patty Quinn Course Coordinator?

Course 218 will be held at Eversource in Manchester and Velco has offered to sponsor

v. Eminent Domain Seminar – September 20, 2018 at Fed Building in Boston
Derrick is working on Eminent Domain Seminar, program outline by June at latest for Mass Approval. Trish(?) will try for NH approval. Derrick has invited speakers but has yet to get a response.

Lara is waiting on a volunteer Course Coordinator (CC) to setup Course 604 for fall forum, waiting till Monday 3/5 for any volunteers.

Ben volunteered to be CC for 604

d. Membership Committee: **Betsy Bosiak, Chair**
i. Review Unpaid List
Betsy has heft messages with people that are on list, there are issues with HQ confirming the unpaid list. A request was made that if anyone knows someone on the list reach out and follow up to see if they paid or are not renewing.

ii. Initiatives to recruit new members
Ben asked if he could send emails to orgs and non-members for fall forums and upcoming classes to promote the IRWA. Derrick said it was acceptable and would either get us new members or increase revenue if they paid non-member prices.

e. Communications Committee: **Ally Brown, Chair**
i. Newsletter: Due to come out. We will need to have materials into us soon to develop and format the content.
Derrick mentioned that he may need a little more help with the newsletter, if he cannot get assistance then the email updates might have to suffice.
ii. Website:
1. Ben and Derrick will be covering for Ally while she is on leave
2. Status of list of past award recipients and past Presidents, Region Chairs, etc.?

List Status: Terry reached out to Betsy with no response. Will continue to work on list in the coming weeks.

f. Young Professionals Committee: **Derrick Roma, Chair**
Pushing the upcoming conference and getting Website updated.

Setting up new email addresses and switching social media to reflect, revamping YPG to coincide with new Website

g. Electric & Utilities: **Sandy Fogg, Chair**
No new news

h. Local Public Agencies: **Carolann McCarron**

i. Carolann met with MassDOT Administration to promote the IRWA and all it has to offer, including courses, certificates, the scholarship she received, local meetings, presentations, etc. Will continue to follow up.

i. Oil & Gas Pipelines: **Lara Bailey, Chair**
No new news

j. Transportation: **Trish Morrison, Chair**
Trish said she is interested in getting NHDOT involved in the Eminent Domain course. She will work on getting NHDOT approval.

5. Treasurer's Report: **Ashley Emerson**

Begin Jan: \$24,483.02

End Feb: \$24,408.02

Ashley cautioned to be careful how many courses we set up until the conclusion of the Fall Forum to confirm Chapter has enough funding to cover future costs

6. 2017-2018 Calendar of General Membership Meetings:

- a. Friday, March 9, 2018: Portland Water District, Portland, ME – Andrew Sturgeon
Community volunteer opportunity after meeting
- b. Thursday, May 10, 2018: Annual meeting (Elections) – Concord, NH/Speaker TBD

7. Other Business:

- a. Volunteer opportunities
- b. E-Board Meetings Scheduled for the first Thursday of each month.

Mini golf July 20th, Flyer will be ready for Spring Forum

Patty motioned to adjourn meeting

Laura seconded the motion

Motion passed

Derrick adjourned the meeting at 12:43 PM.